



*Biblioteche
oggi*

Stelline Conference 2022

Milan, 10-11 March 2022

Organization and Secretariat: **Argentovivo srl**
Tel. 02 89515424 - Email: bibliostar@argentovivo.it

APPLICATION FORM

ENROLMENT

To participate in **Bibliostar** you need to:

1. Fill in this form, in all parts, and return it to bibliostar@argentovivo.it within **16th December 2021**.
2. Pay the first instalment of the fee.
3. Pay the remainder of the fee within **21st January 2022**.

Applications not accompanied by payment and/or lacking the necessary signatures and/or not fully filled in will not be considered valid.

EXHIBITOR DETAILS

EXHIBITOR'S FULL COMPANY NAME

Address

Postcode

City

Country

Tel. no

Fax no

Email

Proprietor or legal representative

Tax code

VAT Number

Person responsible for participation

Direct tel. no

Email

NAME FOR INVOICING (If different from Exhibitor)

OFFICIAL COMPANY NAME

Address

Postcode

City

Country

Tax code

VAT Number

DETAILS FOR THE EXHIBITION

NAME TO BE SHOWN ON NOTICES (Information panels, informative folder, communications, ecc.)

Address

Postcode

City

Country

Tel. no

Fax no

Email

Person responsible

Website

Together with this information please provide a description of the Exhibitor (400 characters including spaces) to include in the Bibliostar Annual. To be sent to bibliostar@argentovivo.it

DETAILS FOR GUEST EXHIBITORS

NAME TO BE SHOWN ON NOTICES (Information panels, informative folder, communications, ecc.)

Address

Postcode

City

Country

Tel. no

Fax no

Email

Person responsible

Website

Together with this information please provide a description of the Exhibitor (400 characters including spaces) to include in the Bibliostar Annual. To be sent to bibliostar@argentovivo.it

PARTICIPATION DETAILS

A. TYPE OF EXHIBITION SPACE

Tipology	Combination*	Pre-furnished**	Non-furnished***
7,5 sq.m (2,5x3)	€ 3.910,00	€ 2.300,00	€ 1.990,00
10 sq.m (2,5x4)	€ 4.485,00	€ 3.150,00	€ 2.700,00
12,5 sq.m (2,5x5)	€ 5.030,00	€ 3.990,00	€ 3.500,00
15 sq.m (2,5x6)	€ 5.535,00	€ 4.750,00	€ 4.100,00
17,5 sq.m (2,5x7)	€ 6.010,00	€ 5.460,00	€ 4.700,00
20 sq.m (2,5x8)	€ 6.630,00	€ 6.200,00	€ 5.300,00
22,5 sq.m (2,5x9)	€ 7.260,00	€ 6.900,00	€ 5.900,00
25 sq.m (2,5x10)	€ 7.650,00	€ 7.700,00	€ 6.900,00
Desk in collective area	€ 2.950,00	€ 1.500,00	Not available

* Combination refers to the furnished exhibition space, a full colour page in the Bibliostar Annual and a brochure in the congress participant's bag.

** Pre-furnished exhibition space refers to an exhibition space furnished with recyclable equipment and electrical connection.

*** Non-furnished exhibition space refers to the only exhibition area with the possibility of connecting to the electricity service column.

B. ENROLMENT FEE

The enrolment fee for the exhibition area holders includes: insertion in the Bibliostar Annual; insertion in the informative folder; insertion of company data and any programmes held in rooms on the Conference website; a copy of the informative folder; exhibitor badge and sign.

The enrolment fee for guests includes: insertion in the Bibliostar Annual; insertion in the informative folder; insertion of company data on the Conference website; a copy of the informative folder; exhibitor badge and sign.

Enrolment fee for area holder exhibitors	€ 250,00	
Enrolment fee for guest exhibitors	€ 150,00	x N° guest exhibitors
Total enrolment fee	€	

C. ADVERTISING

The Bibliostar Annual, with more than 3.000 copies printed, includes the details of exhibitors participating at the event (company data and profile, contact details, useful information and the services and library equipment furnishing companies list, in order to create a catalogue valid for the whole year). It is distributed among exhibitors, journalists and professional visitors taking part in the Conference.

DESCRIPTION	FORMAT	UNIT COST
Inside cover	14,8x21 cm	€ 1.200,00
Inside back cover	14,8x21 cm	€ 990,00
Back cover	14,8x21 cm	€ 1.500,00
Full cover page	14,8x21 cm	€ 900,00
One depliant*		€ 1.185,00
One catalogue*		€ 1.650,00
Total advertising	€	

* Material to be supplied by client and placed in the congress participant's bag.

D. ROOM RESERVATION

The presentation rooms, located on the first floor of Palazzo delle Stelline, are available to exhibiting companies for the whole day. In the rooms it is possible to independently manage a work programme that will be published in the informative folder and on the Conference website. The available rooms can hold 16 and 25 participants and are equipped with table, chairs, screen and internet connection.

16-seat room*	€ 700,00 per day	x N°	days
25-seat room*	€ 800,00 per day	x N°	days
Total presentation space	€		

* The rooms will be assigned in chronological order, according to request, as long as they remain available.

E. SPONSORSHIP

Sponsorship		To be supplied by client
Congress participant's bag	€ 4.200,00	€ 1.200,00
Notebook with pen	€ 1.790,00	
Clipboard	€ 2.340,00	
Badge holder lanyard	€ 3.990,00	€ 1.000,00
Other sponsorships*	From € 3.000,00	

* Ad hoc communication activities can be arranged.

SUMMARY OF PARTICIPATION ORDER

A. EXHIBITION SPACE	€
B. ENROLMENT FEE	€
C. ADVERTISING	€
D. ROOM RESERVATION	€
E. SPONSORSHIP	€
TOTAL	€
STAMP DUTY	€ 2
SUM TO PAY	€

DEPOSIT

The Company promises to pay, at the same time as this application, **50% of the SUM TO PAY.**

DEPOSIT 50% €

BALANCE

The company also promises to pay, within the time limit fixed by art. 7 of the General Rules of the exhibition, **the balance of the SUM TO PAY in any case by 21st January 2022.**

BALANCE 50% €

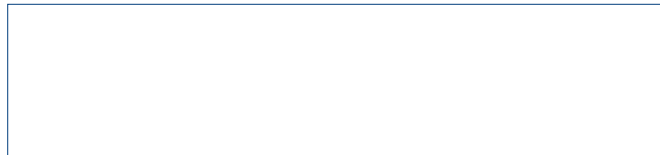
METHOD OF PAYMENT

Bank transfer to the account of Argentovivo srl:
CREDEM - Ag. 11 Milano - IBAN IT 16 I 03032 01610 0 10000000599 - SWIFT CODE BACRIT 21335

I the undersigned, as legal representative of the Company, declare that I have fully viewed the Official regulations of the exhibition and, specifically, that I have carefully read and approve articles 6, 7, 8, 9, 10, 16, 18, 19, 20, 21 of the above Official regulations of the exhibition present on the internet site www.convegnostelline.it (in the area dedicated to Exhibitors) and I declare that I fully approve the General regulations of the Exhibition.

DATE

COMPANY STAMP AND SIGNATURE OF LEGAL REPRESENTATIVE



INFORMATION AND APPROVAL IN ACCORDANCE WITH Law 196/03

Information for interested parties and corresponding approval in accordance with Law 196/3 and subsequent modifications and additions "Protection of persons and other subjects with respect to treatment of personal data" (hereafter referred to as "Law") and in relation to personal data due to be handled, as legal representative of _____ (hereafter referred to as "Exhibitor") we inform you of the following:

1. The data contained in the application and in the details provided for the Official catalogue will be handled by Argentovivo srl, or delegated company, for purposes of management, statistics, commerce, marketing and credit protection.
2. This data can be communicated to certain third parties (subsidiaries, holding companies, linked companies, businesses, institutions, consortia and associations, operating in Italy or European Union states for purposes of commerce, market research, marketing, publishing or factoring) or distributed via catalogue,
3. The handling of data can be carried out with the aid of electronic or automated means and can consist of any operation or complex of operations among those indicated in Art. 1, paragraph 2, letter b) of the law.
4. The handling of data by Argentovivo srl is essential for the participation of the Exhibitor at Bibliostar.
5. Article 13 of the Law permits the exercise of specific rights to the interested party, including obtaining confirmation from the proprietor of the existence or not of personal data and their communication in intelligible form; having knowledge of the origin of the data as well as the logic and purpose upon which the treatment is based; obtaining the cancellation, the transformation into anonymous form or the blocking of data treated in violation of the law in addition to the updating, correction or, if required, completion of data; opposing the handling for legitimate reasons.
6. Identifying data relating to the Proprietor and the Person Responsible, as in Articles 1 and 8 of the Law, can be acquired by writing to the registered office of Argentovivo srl. Acknowledging the information above, in accordance with Articles 11, 20, 22 and 28 of the Law, I consent to the handling of data by Argentovivo srl, as stated in point 1; to the communication of data, as in point 1, to the parties indicated in the above information; to the distribution via catalogue of the data, as in point 1. It is understood that consent is conditional on respect for the provisions of legislation currently in force.

DATE

COMPANY STAMP AND SIGNATURE OF LEGAL REPRESENTATIVE

